**Sewerage Adoption Panel**

**Meeting on 31st March 2023 at 11am via MS Teams (rescheduled from 21st February)**

**In attendance:**

**Victor Olowe – Chair**

**Kate Raybould – Secretary**

**Jenny Henman – Yorkshire Water**

**Nick Ayling – Thames Water**

**Karl Walker – Seddon Homes**

**Alison Tregale – South West Water**

**Richard Starritt – Severn Trent Water**

**Gary Boddington – Anglian Water**

**Kenny Mawson – Persimmon**

**Sam Vernon - Vistry**

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|  | **Item** | **Action** |
| 1 | **Introduction and Apologies**  The Chair welcomed members to the meeting. It was noted that the meeting was quorate, with the required number of representatives from both Sewerage Companies (SC) and developer members in attendance. Apologies had been received from Gavin Thorne. |  |
| 2 | **Declaration of Interests**  There were no interests to declare from any of the Panel members. |  |
| 3 | **Waiver of notice and publication period (standing item)**  A change proposal had been received from Chris Faulkner shortly before the meeting. The Panel agreed to waive the notice and publication period so that the proposal could be considered at the meeting. |  |
| 4 | **Approval of minutes of Panel Meeting held on 19th December 2022**  The minutes of the Panel Meeting held on 19th December 2022 were approved for publication and there were no matters arising from the minutes. It was noted that an update was awaited from WUK/WRc regarding the ongoing CESWI update project and the Secretary would chase this. | Chase WUK/WRc (KR) |
| 5 | **Open Change Proposals**   * **Specifications for perforated pipes for infiltration trenches and filter drains – British Plastics Federation (BPF)**   The Panel discussed the change proposal form submitted by the BPF regarding the inconsistencies in references for specifications for perforated pipes for infiltration trenches and filter drains and considered the further information provided by the BPF on the scale of the issue and to clarify the problem it is seeking to address in the proposal.  Not every water company adopted SUDS, but it was noted that where SUDS were adopted by companies, any perforated pipes needed to comply with a suitable specification. Some companies were happy to use the current Highways Authority specification; however, it did appear that there was a potential omission from the DCG in this regard.  After discussion, it was agreed that perforated pipes were potentially adoptable as SUDS but that they needed to comply with an agreed specification. Before it could recommend the change proposed, the Panel also needed to consider what the appropriate specification should be. It was agreed that the Panel would ask the Technical Sub-Group to review the current Highways specification and advise if this was appropriate or if not, to advise on what specification should be included in the DCG. Further consultation with WRc on the technical aspects of the specification may be required, subject to the Sub-Group’s view. The Secretary would draft an email to the Sub-Group for the Panel’s approval. The Secretary would also ask Ofwat for a 2 month extension to the proposal deadline, to allow the Panel to consult on the specification.   * **Flow controls – Chris Faulkner**   The Panel discussed the change proposal form submitted by Chris Faulkner regarding the compliance of flow controls with the Confined Spaces Regulations (CSR). It was noted that the DCG allowed for parties to deviate from it by agreement. Further, there was a general reference in the DCG to compliance with relevant regulations, including the CSR. As flow control devices are very site/asset specific, it is not for companies to provide design solutions and therefore the DCG is not overly prescriptive on flow controls. After discussion, it was agreed that it did not appear that the proposal raised an issue that needed to be addressed in the DCG; but the Secretary would ask Chris Faulkner to further clarify the detail of the problem for the Panel to consider. | Draft email (KR)  Write to Ofwat (KR)  Write to CF (KR) |
| 6 | **Closed Change Proposals**   * **Change position of reducing slab over cover slab – Vistry**   The Panel noted that Ofwat had now published its decision on the proposal, accepting the Panel’s recommendation.   * **Panel’s Terms of Reference**   The Panel noted that Ofwat had now published its decision on the proposal, accepting the Panel’s recommendation. |  |
| 7 | **AOB**  The Secretary would confirm a date for the next Panel meeting in two months’ time. | Arrange meeting (KR) |

**Sewerage Adoption Panel**

**Meeting Action Log**

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| **Date of Meeting** | **Action** | **Action Owner** | **Due Date** | **Status** |
| 06/10/22 | CESWI – submit change proposal | WRc/  CESWI Group | 30/11/22 | On hold |
| Vistry change proposal – write to Vistry re: division/group query | KR | 11/10/22 | Complete |
| Vistry change proposal – draft email for consultation | KR/All | 14/10/22 | Complete |
| ToR – comment on draft change proposal | All | 11/10/22 | Complete |
| ToR – submit change proposal to Ofwat | VO/KR | 14/10/22 | Complete |
| NAV rep on Panel – discuss with Ofwat | KR | 10/10/22 | Complete |
| BPF query on website – respond | KR | 21/10/22 | Complete |
| 19/12/22 | BPF change proposal – write to BPF to clarify | KR | 15/01/22 | Complete |
| Vistry change proposal – provide comments on diagram | RS | 11/01/22 | Complete |
| Vistry change proposal – request extension from Ofwat | KR | 23/12/22 | Complete |
| WIS IGN – update Panel website | KR | 11/01/22 | Complete |
| CESWI project – speak to WUK | KR | 11/01/22 | Complete |
| Website – speak to Vu | KR | 11/02/22 | Complete |
| Tidying amendments – collate list | All | 28/02/22 |  |
| 31/03/23 | CESWI – chase WRc/WUK | KR | 30/04/23 |  |
| BPF change proposal – draft email to Sub-Group | KR | 12/04/23 |  |
| BPF change proposal – request extension | KR | 12/04/23 |  |
| Chris Faulkner change proposal – write to CF to clarify | KR | 12/04/23 |  |
| Arrange next meeting | KR | 30/04/23 |  |